

# TENANT RENTAL APPLICATION



Castle Property  
919 North Main Street, Harrisonburg, VA 22802  
Phone: (540) 564 - 2659 FAX: (206) 203 - 1820  
e-mail: office@castleproperty.com web site: http://www.castleproperty.com



Application for which property? \_\_\_\_\_

## NAME

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Nickname: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ [ ] @jmu.edu Date of Birth : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
month day year

SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Expected Date of Graduation: \_\_\_\_\_

## CURRENT ADDRESS

Cell Phone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Land Line Phone Number : (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Current Street Address (or dorm name & number): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Current Individual Rent: \$\_\_\_\_\_.\_\_\_\_\_/month

Current Landlord: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Complex Name: \_\_\_\_\_ When does your current lease end ? \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Day Month Year

## PERMANENT ADDRESS

Permanent Street Address: \_\_\_\_\_ Occupied By: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

## CURRENT EMPLOYMENT

Employer: \_\_\_\_\_ Position: \_\_\_\_\_ Wage: \$\_\_\_\_\_.\_\_\_\_\_ per \_\_\_\_\_

Address: \_\_\_\_\_ # Hours / Week \_\_\_\_\_

Supervisor: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

## OTHER INFO

Full name of your co-signer ? \_\_\_\_\_ Their relationship to you ? \_\_\_\_\_

Do you have any pets ? [ ] Yes [ ] No What Type ? \_\_\_\_\_ Will you be housing the pet(s) if you rent ? [ ] Yes [ ] No

Automobile: [ ] Yes [ ] No Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

## FINANCIAL QUALIFICATION WILL BE BASED ON THE FOLLOWING INFORMATION:

Does your credit report show any of the following

Past due balances. [ ] Yes [ ] No

A history of late payments. [ ] Yes [ ] No

Civil judgments or tax liens. [ ] Yes [ ] No

Debts placed for collection. [ ] Yes [ ] No

Please comment on YES answers: \_\_\_\_\_

There is a \$45 fee due with this application. This fee covers both this application (\$25) and the co-signer's application (\$20). This fee also includes the cost to verify the credit information filed by both the tenant and the co-signer.

By signing below, I affirm that all the information is correct or to the best of my knowledge. I hereby give permission to verify the above information. If, upon verification, this application is found to contain false information the application fee is automatically forfeited.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_