

# Agent/Company Letterhead

Date

Student Housing Co  
Address  
City, State Zip

Via US Mail and facsimile @

Re: Student name and rented property address

To whom it may concern,

Please note that Mr./Ms \_\_\_\_\_ is covered for Liability and Personal Property under her parents' (name) \_\_\_\_\_ homeowner policy # \_\_\_\_\_ written thru (Company name) \_\_\_\_\_ from (policy effective date) \_\_\_\_\_ to (policy expiration date) \_\_\_\_\_.

If you should have any questions please feel free to contact our office.

Thank you!

Sincerely,